



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

REGULAR MEETING AGENDA
ELECTRONIC MEETING
FEBRUARY 23, 2021 7:00 P.M.

This Agenda is in Accordance with Town Code §2-6 F (3)

**Please Be Advised That This Meeting Will Be Simulcasted on the Town of Dover's
YouTube Channel found online here:**

https://www.youtube.com/channel/UC7DBVyMoQEXu1U0Z_BkaBHA

Zoom Information – Phone
Phone: 929-205-6099
Meeting ID: 972 4637 1933
Passcode: 305441

Zoom Information - Computer
Meeting ID: 972 4637 1933
Passcode: 50DSc1

A) CALL MEETING TO ORDER / SUNSHINE STATEMENT – Mayor Carolyn Blackman to call meeting to order and read the Sunshine Statement:

“This meeting is being held in accordance with the Open Public Meetings Act, also known as the Sunshine Law, N.J.S.A. 10:4-6. Notice of the meeting was sent to the Daily Record and Star Ledger on January 10, 2021 and published in the Record and Ledger on January 13, 2021. Notice was also posted on the Bulletin Board, in the Lobby and Entrance Doors of the Municipal Building and on the Town of Dover website.”

B) PLEDGE OF ALLEGIANCE – Mayor Carolyn Blackman to lead those in attendance in the Pledge of Allegiance to the Flag

C) ROLL CALL – Acting Municipal Clerk to Conduct Roll Call:

Name	Present	Absent	Excused
Alderman Correa			
Alderman Tapia			
Alderman Ballesteros			
Alderwoman Rugg			
Alderwoman Cruz			
Alderman Valencia			
Alderman Quinones			
Alderwoman Wittner			
Mayor Blackman			

D) APPROVAL OF MINUTES

E) REPORT OF COMMITTEES

F) PRESENTATIONS, MUNICIPAL CORRESPONDENCE

- 1) Correspondence from Mine Hill Re: COVID-19 Vaccine
- 2) Proclamation Demonstrating Respect, Appreciation and Thanks to the Dover Fire Department for their outstanding commitment to safety and excellence which has benefited the people of our community.

G) ORDINANCES FOR FIRST READING

H) ORDINANCES FOR SECOND READING, PUBLIC HEARING AND ADOPTION

I) APPROVAL OF BILLS

- 1) Approval of Bills List (Res. 77-2021)

Resolution 77-2021

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

J) APPROVAL OF RESOLUTIONS

1) CONSENT AGENDA RESOLUTIONS

- 1) Res. 78-2021 – Res. Appointing Class II Police Officers – Harold Ruiz, Christopher Krasnick and Miguel Gatica
- 2) Res. 79-2021 – Res. Confirming Appointment of Firefighter Michael Coyne

Resolutions 78-79 2021

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

2) RESOLUTIONS FOR DISCUSSION AND CONSIDERATION

- 1) Res. 80-2021 – Res. Awarding a Contract to Billy Contracting and Restoration Inc. for the Public Works Interior Project

Resolution 80-2021

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

2) Res. 81-2021 – Res. Accepting the Federal Emergency Management Agency Assistance to Firefighters Grant

Resolution 81-2021

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

K) OLD BUSINESS

L) NEW BUSINESS

1) NEW BUSINESS ITEMS

1) Administrator’s Report

2) ITEMS REQUESTED FOR DISCUSSION BY INDIVIDUAL ALDERMEN

1) Ord. 1-2021 Amending Chapter 236-43 “Land Use and Development – Off Street Parking and Loading” to Include Plug-In Electric Vehicles Charging Stations. – **Alderman Quinones and Alderman Correa**

2) Ord. 2-2021 Amending Chapter 68 “Department of Recreation” of the Code of the Town of Dover to Update the Name and General Duties of the Department – **Alderman Cruz, Alderman Quinones, Alderman Correa and Alderman Tapia**

3) Res. 82-2021 Mandating Anti-Harassment Training for all Elected and Appointed Officials – **Alderman Cruz, Alderman Correa and Alderman Valencia**

M) PUBLIC COMMENT:

The Town of Dover highly values the input of residents in making important decisions that affect the residents of our community. We also believe in the rights of residents to observe Governing Body Meetings. To ensure that all of our residents have the opportunity to offer comment, each statement/comment shall be held to a time period of five (5) minutes. Public comment has been solicited via the following manners:

All comments must include your name and residential address at the beginning of your

comment.

- 1) By hand delivery - Comments may be submitted by hand deliver at Town Hall, located at 37 N. Sussex Street, Dover, NJ 07801 addressed to Acting Municipal Clerk John P. Schmidt. Comments may be dropped off during normal business hours, which are 8:30a.m. to 4:30p.m. up until 1:00 p.m. the day of the meeting.
- 2) By mail - Comments may be submitted by mail to Town Hall, 37 N. Sussex Street, Dover, NJ 07801 addressed to Acting Municipal Clerk John P. Schmidt. Comments must be received by 1:00 p.m., on the day of the meeting.
- 3) By email – Comments may be submitted until 1:00p.m. on the day of the meeting via email to publiccomment@dover.nj.us. The Subject of the Email Should be as follows “Public Meeting Comment” followed by the date of the meeting and Name. Example: **Public Comment 2/23/2021 John Public.**
- 4) All comments submitted in writing must include your name and residential address at the beginning of your comment.
- 5) Members of the public may also comment during the public comment portion by raising their hands via the Zoom platform, or if participating via phone by dialing *9 on your telephonic device. After commenting, please dial *9 again to lower your hand. All members of the public who wish to comment must state their name and residential address after being recognized to speak.

Public comment portions of our agenda are not structured as question and answer sessions, but rather they are offered as opportunities to share your thoughts with the Mayor and Board of Aldermen. The Mayor and Board will attempt to engage in dialogue but may not be able to respond to all public comments. However, all comments are considered and will be investigated and addressed as appropriate.

If you have a question that we are unable to answer at the Meeting, feel free to submit your questions to the Interim Town Administrator or the Office of the Municipal Clerk, in writing, and include your name, address and telephone number where you can be contacted. The email address of the Interim Town Administrator is jbennett@dover.nj.us and the email address of the Clerk’s Office is doverclerk@dover.nj.us. Questions will be answered within a reasonable time.

Please be courteous and mindful of the rights of others when providing comments. Comments may not be abusive, obscene or threatening. All members of the public attending Mayor and Board of Aldermen Meetings must treat each other and the Mayor and Board of Aldermen with respect. Individuals offering comments are not permitted to make personal attacks on any Town Employees, the Mayor or any Member of Town Government, other testifiers or members of the public.

ADJOURNMENT



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 77-2021 BILL LIST RESOLUTION

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover have examined all bills presented for payment; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover do hereby approve the bills as listed; and

BE IT FURTHER RESOLVED that the proper officials are hereby authorized to sign the checks for payment of same.

CURRENT APPROPRIATIONS RESERVE ACCT claims in the amount of:	\$84,909.27
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$45,009.02
GENERAL CAPITAL ACCT claims in the amount of:	\$44,475.57
WATER UTILITY RESERVE ACCT claims in the amount of:	\$11,750.40
WATER UTILITY ACCT claims in the amount of:	\$4,093.03
WATER CAPITAL ACCT claims in the amount of:	\$1,165.50
PARKING UTILITY RESERVE ACCT claims in the amount of:	\$60.07
PARKING UTILITY ACCT claims in the amount of:	\$13,302.83
PARKING CAPITAL ACCT claims in the amount of:	\$0.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$19.00
EVIDENCE TRUST ACCT claims in the amount of:	\$0.00
RECYCLING TRUST ACCT claims in the amount of:	\$0.00
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	\$0.00
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	\$0.00
COAH TRUST ACCT claims in the amount of:	\$0.00
TOTAL CLAIMS TO BE PAID	\$204,784.69

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

TRUST/OTHER ACCT claims in the amount of:	\$0.00
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$2,125.00
PARKING UTILITY ACCT claims in the amount of:	\$0.00
WATER UTILITY OPERATING claims in the amount of:	\$0.00
TOTAL CLAIMS PAID	\$2,125.00

TOTAL BILL LIST RESOLUTION **\$206,909.69**

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

John P. Schmidt, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: 2/23/2021



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 78-2021

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY APPOINTING SPECIAL POLICE OFFICERS FOR THE TOWN OF DOVER

WHEREAS, the Mayor and Board of Aldermen passed Resolution 35-2021 on January 5, 2021 appointing three Class II Special Police Officers for the Town of Dover for a term commencing January 1, 2020 for one year, expiring December 31, 2020, and

WHEREAS, a search was conducted to fill the remaining Class II Special Police Officers, and

WHEREAS, the administration of the Police Department and Town Administrator determined that there was a need to fill the vacant positions and advertised the available positions and conducted interviews, and

WHEREAS, following interviews, the Chief Law Enforcement Officer and Business Administrator have recommended candidates be hired at a salary of \$21.00 per hour, and

NOW, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, in the County of Morris, State of New Jersey, that the following be and are hereby appointed SPECIAL POLICE OFFICERS for the Town of Dover until December 31, 2021:

Class II Special Police Officers

Harold Ruiz
Christopher Krasnick
Miguel Gatica

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

John P. Schmidt, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

CERTIFICATION

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on February 23, 2021.

John P. Schmidt

Acting Municipal Clerk

DRAFT



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 79-2021

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY CONFIRMING APPOINTMENT OF FIREFIGHTER MICHAEL COYNE

WHEREAS, a vacancy existed in the Fire Department due to a resignation; and

WHEREAS, George Glander was qualified and had passed the Civil Service Test; and

WHEREAS, a hiring process was conducted in accordance with Civil Service Rules and Regulations; and

WHEREAS, upon the recommendation of Fire Chief Filosa, Michael Coyne was hired to fill the vacant position; and

WHEREAS, a resolution of the Municipal Governing Body is confirming the appointment of George Glander is required for the New Jersey Firefighter Relief Association; and

NOW, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, in the County of Morris, State of New Jersey, that the appointment of Michael Coyne occurred and is confirmed.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

John P. Schmidt, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

CERTIFICATION

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on February 23, 2021.

John P. Schmidt
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 80-2021

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AWARDED A CONTRACT TO BILLY CONTRACTING and RESTORATION INC. FOR THE PUBLIC WORKS INTERIOR ALTERATIONS PROJECT

WHEREAS, the Town of Dover solicited BIDS for the Public Works Interior Alterations Project; and

WHEREAS, sixteen BIDS were received and opened at the BID opening on February 10, 2021; and

WHEREAS, the lowest responsive bidder was Billy Contracting and Restoration Inc., 67 Danforth Ave. Paterson, NJ; and

WHEREAS, the BID has been reviewed by the Municipal Attorney and the Engineering Department and Administration recommends awarding the BID to Billy Contracting and Restoration Inc. of 67 Danforth Ave, Paterson, NJ in the amount of \$354,000; and

WHEREAS, the project will be funded by Capital Funds in accordance with Ord. 21-2020; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Alderman of the Town of Dover award the bid to Billy Contracting and Restoration Inc. of 67 Danforth Ave, Paterson, NJ in the amount of \$354,000 to; and

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to execute a contract with NDP Construction in the amount of \$354,000 for the above referenced project.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

John P. Schmidt, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

I, as the Town of Dover Interim Chief Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.

John O. Gross, M.P.A., C.M.F.O.

\$354,000.00
Amount

Account #

CERTIFICATION

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on February 9, 2021.

John P. Schmidt
Acting Municipal Clerk

DRAFT



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 81-2021

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY ACCEPTING THE FEDERAL EMERGENCY MANAGEMENT AGENCY ASSISTANCE TO FIREFIGHTERS GRANT

WHEREAS, the Town of Dover Fire Department has applied for a grant from the U.S. Department of Homeland Security, Federal Emergency Management Assistance to Firefighters Grant Program - COVID-19 Supplemental Round 2 (AFGS) program for the purpose of obtaining funding for PPE purchases due to the pandemic.

WHEREAS, the Town of Dover received a letter of approval from the Federal Emergency Management Agency for funds for the amount of \$27,866.00 to cover the cost of equipment to be purchased; and

WHEREAS, the Town of Dover will be required to provide a 5% match in funds at a cost of \$1,393.30;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey to accept the Assistance to Firefighters Grant Program - COVID-19 Supplemental Round 2 (AFGS) in accordance to the agreement with the Federal Emergency Management Agency.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

John P. Schmidt, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

CERTIFICATION

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on February 23, 2021.

John P. Schmidt
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

ORDINANCE No. 1-2021

ORDINANCE OF THE MAYOR AND THE BOARD OF ALDERMEN OF THE TOWN OF DOVER AMENDING CHAPTER 236-43 'LAND USE AND DEVELOPMENT - OFF STREET PARKING AND LOADING', OF THE CODE OF THE TOWN OF DOVER TO INCLUDE PLUG-IN ELECTRIC VEHICLES CHARGING STATIONS

SYNOPSIS

“Electric Charging Stations Act,” provides a regulatory framework for the construction and operation of plug-in electric vehicle charging stations in the Town of Dover, State of New Jersey.

BE IT ENACTED by the Mayor and Board of Alderman of the Town of Dover, County of Morris, State of New Jersey:

WHEREAS, plug-in electric vehicle charging stations can provide an incentive to attract new residents by ensuring new private or public redevelopment and development projects provide electric vehicle charging stations, and

WHEREAS, proliferation of plug-in electric charging stations encourage electric vehicle adoption, and

WHEREAS, smart and responsible redevelopment and development must consider the impact on the environment and ensure Dover is a sustainable community, and

WHEREAS, Dover joins other municipalities in New Jersey such as Maplewood, Westfield, and Morris Township in adopting a policy for electric vehicle charging stations; and

WHEREAS, the most cost-effective time to prepare building electrical infrastructure for plug-in electric vehicle charging is when electric service is installed or upgraded due to construction, because workers are already on-site, infrastructure for electric vehicle charging need only pay the marginal costs of increased utility service, permitting, construction project management, and financing, and marginal cost is much less than full cost; and,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey, as follows:

SECTION 1. That the *Chapter 236-43 – Land Use and Development, Off Street Parking and Loading* is hereby amended and supplemented by the addition of section **236-43.2** entitled “**Electric Charging Stations Act**,” pursuant to N.J.S.A. 40:49-4 (Codification of Ordinances) as follows:

§ 236-43.2 Electric Vehicle Charging Stations A. Purpose

The purpose of this section is to provide a regulatory framework for the construction and operation of plug-in electric vehicle charging stations in the Town of Dover. Electric vehicles provide many benefits for the public health, safety, and welfare, including reducing air pollution, greenhouse gas emissions and stormwater runoff contaminants; promoting savings in motor vehicle operating costs for vehicle owners; and contributing overall to sustainability goals and objectives of the Town and the State. New Jersey is becoming a primary market for electric vehicles, and the accompanying demand for charging stations is projected to grow with the increase of electric vehicle models on the market. This section seeks to promote the provision of appropriate infrastructure in the Town to support the transition to electric vehicle use, while ensuring that such infrastructure does not pose detriments to the existing neighborhoods or community character of the Town of Dover.

B. Definitions

As used in this section, the following terms shall have the meanings indicated:

Electric Vehicle Charging Station

A public or private parking space installed with electric vehicle charging equipment that allows for the transfer of electric energy (by conductive or inductive means) to a battery or other energy storage device in an electric vehicle.

Electric Vehicle

Any vehicle that is licensed and registered for operation on public and private highways, roads, and streets; and operates, either partially or exclusively, on electrical energy from the grid or other off-board source that is stored on-board via a battery or similar energy storage device for propulsion. "Electric vehicle" includes: (1) a battery electric vehicle; and (2) a plug-in hybrid vehicle.

Electric Vehicle Charging Equipment

Any equipment or electrical component used for the purpose of charging an electric vehicle, including but not limited to power cabinets, transformers, switchboards, outlets, electric meters, circuit breakers, network interfaces, point of sale equipment, and other associated apparatus and utilities such as electric lines and cables, conductors, connectors, couplers, enclosures, and attachment plugs. Electric vehicle charging equipment shall not include equipment located within the electric vehicles themselves.

Charging Levels

The standardized indicators of electrical force or voltage, at which an electric vehicle's battery is recharged. The terms Level 1, Level 2, and Level 3 are the most common charging levels, and include the following specifications:

- Level 1: slow charging; operates on an alternating current (AC) circuit with voltage up to 120 volts.
- Level 2: medium charging; operates on an alternating current (AC) circuit with voltage commonly at 208 or 240 volts.

- Level 3: fast or rapid charging; operates on a direct current (DC) circuit with voltage of 480 volts or higher. Level 3 charging is primarily utilized for commercial and public applications and is typically characterized by industrial grade electrical outlets that allow for faster recharging of electric vehicles.

C. Siting and design standards

(1) Permitted locations

Electric vehicle charging stations shall be permitted as follows:

- (a) Level 1 and Level 2 charging stations shall be permitted in all zoning districts when accessory to a permitted use.
- (b) Level 3 charging stations shall be permitted in all other zoning districts when accessory to a permitted use other than single family detached or two-family dwellings.
- (c) Notwithstanding the above regulations, public electric vehicle charging stations can be constructed in any public parking lot maintained and operated by the Town of Dover or other public entity.

(2) Minimum charging stations required for multifamily residential and non-residential uses

- (a) All new parking facilities and all expansions of existing parking facilities resulting in an increase in parking capacity by more than 50% that are associated with multifamily residential or non-residential uses shall include electric vehicle charging stations in accordance with the table below.

Required Minimum Number of Parking Spaces	Required Minimum Number of Electric Vehicle Charging Stations
0 to 25	0
26 to 100	2% of total required number of parking spaces
> 100	4% of total required number of parking spaces

- (b) It is strongly encouraged but not required, that a minimum of one ADA accessible electric vehicle charging station be provided in any parking facility that is required to have electric vehicle charging stations.
- (c) A fraction of a space shall be rounded up to the nearest whole number for purposes of calculating the minimum required number of parking spaces.

- (d) When electric vehicle charging stations are provided in accordance with this section, they shall count towards the calculation for the minimum number of off-street parking spaces required as established in the Code of the Town of Dover §*Chapter 236-43 – Land Use and Development, Off Street Parking and Loading.*

(3) Design and installation standards

Where provided, electric vehicle charging stations shall comply with the following standards:

- (a) The parking stall of an electric vehicle charging station shall be not less than 9 feet wide or 18 feet in length.
- (b) Charging station outlets and connector devices shall be no less than 36 inches and no higher than 48 inches from the ground or pavement and shall contain a retraction device and/or a place to hang permanent cords and connectors at a sufficient and safe distance above the ground or pavement surface. Any cords connecting the charger to a vehicle shall be configured so that they do not cross a driveway, sidewalk, or passenger unloading area.
- (c) Equipment mounted on pedestals, lighting posts, or other devices for on- street charging stations shall be designed and located as to not impede pedestrian travel or create trip hazards.
- (d) Adequate charging station equipment protection such as wheel stops and concrete-filled steel bollards shall be used. Non-mountable curbing may be used in lieu of bollards, if the charging station is set back a minimum of 24 inches from the face of the curb.
- (e) Lighting of electric vehicle charging stations shall be done in accordance with regulations for the appropriate zoning district pursuant to *Chapter 236 – Land Use and Development.*

(4) Signs

Electric vehicle charging stations, except when accessory to a single-family detached or two-family dwelling, shall have signage subject to the following standards:

- (a) Number of signs: 1 sign shall be required and permitted for each charging station.
- (b) Maximum sign dimensions: 17 inches by 22 inches.
- (c) Required and recommended notices: each sign shall clearly identify the electric vehicle charging station as reserved for use by electric vehicles for charging purposes. Additional information recommended for inclusion on the signage are as follows:

- (i) Voltage and amperage levels
- (ii) Hours of operation if time limits or tow-away provisions are to be enforced by the property owner
- (iii) Usage fees, if any
- (iv) Safety information
- (v) Contact information for reporting when the equipment is not operating or other problems.

(5) Site plan review exemptions

Notwithstanding the above, the following shall be exempt from site plan review:

- (a) Installation of electrical vehicle charging equipment at existing parking facilities, if conversions of conventional parking spaces to electric vehicle charging stations do not result in a deficiency in the number of off-street parking spaces below the minimum number required.
- (b) Installation of electric vehicle charging equipment and charging stations that are accessory to a single-family detached or two-family dwelling.

(6) Public electric vehicle charging stations

Public electric vehicle charging stations are reserved for parking and charging electric vehicles only. It shall be unlawful for any person to park or leave a standing vehicle in a space designated for the charging of plug-in electric vehicles unless the vehicle is connected for charging purposes and actively charging. Electric vehicles may be parked in any space designated for public parking, subject to the restrictions that would apply to any other vehicle that would park in that space.

(7) Restrictions

Except when accessory to a detached single-family or two-family dwelling, all electric vehicle charging stations shall be reserved for charging of electric vehicles only, meaning that an electric vehicle is parked at the station and connected to the charging equipment.

SECTION 2: All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of any inconsistency.

SECTION 3: If any section, subsection, paragraph, clause or provision of this ordinance shall be adjudged to be invalid, such adjudication shall apply only to such section, subsection, paragraph, clause or provision and the remainder of this ordinance shall be deemed valid and effective.

SECTION 4: This ordinance shall take effect upon the last to occur of the (i) filing with the Morris County Planning Board, and (ii) and passage and publication in the manner required by New Jersey law.

Carolyn Blackman, Mayor

Attest:

John P. Schmidt, Acting Municipal Clerk

INTRODUCED: _____

ADOPTED: _____

DRAFT



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

ORDINANCE No. 2-2021

ORDINANCE OF THE MAYOR AND THE BOARD OF ALDERMEN OF THE TOWN OF DOVER AMENDING CHAPTER 68 'DEPARTMENT OF RECREATION', OF THE CODE OF THE TOWN OF DOVER TO UPDATE THE NAME AND GENERAL DUTIES OF THE DEPARTMENT

WHEREAS, the governing body of a municipality may make, amend, repeal, and enforce ordinances to adopt policies and procedures for the improvement of programs and services to enhance the residents' welfare; and

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover are committed to providing equitable access to arts and culture programs and initiatives for all our residents; and

WHEREAS, the Mayor and Board of Aldermen believes our town has a rich and varied collection of assets, including the diversity of its population, to develop a powerful and comprehensive plan to make Dover an arts and culture destination in the region; and

WHEREAS, equitable access to diverse and inclusive arts and cultural experiences, programs and initiatives improves the quality of life of our residents and visitors; and

WHEREAS, the creation of cultural programs and initiatives will strengthen our local economy by attracting artists and visitors and create opportunities in a range of creative fields; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey, that Chapter 68 of the Town Code entitled, "Department of Recreation" is hereby amended to read as follows:

SECTION 1

§ 68-1 Department of Recreation; creation thereof.

The name of the Department shall be amended to read as follows:

§ 68-1 Department of Recreation, Arts and Cultural Affairs; creation thereof.

Chapter 68 of the Revised Ordinances of the Town of Dover is hereby amended to rename the Department of Recreation call the Department of Recreation, Arts and Cultural Affairs.

SECTION 2

§68-2 Department of Recreation, Establishment; general duties of the Dover Code shall be amended to read as follows:

§ 68-2 Department of Recreation, Arts and Cultural Affairs; establishment, general duties.

The Department of Recreation, Arts and Cultural Affairs shall:

- a. Administer, operate and formulate recreational, arts and cultural indoor and outdoor programs and activities for children and adults during the entire calendar year
- b. Administer and operate facilities, functions and activities relating to public recreation, arts and cultural activities
- c. Use Town and public school property and buildings by agreement with the Dover Board of Education, to the extent that such property may be adaptable and available for use in recreational and arts and cultural program and purposes
- d. Plan and develop public recreational and arts and cultural areas and facilities
- e. Cooperate with the Recreation Advisory Committee, any special events committee and with civic and community organizations in sponsoring a broad range of recreational, arts and cultural activities for the resident of the Town of Dover.

SECTION 3

§68-3. Management of the Recreation Department of the Dover Code shall be amended to read in its entirety as follows:

§ 68-3 Management of the Department of Recreation, Arts and Cultural Affairs

The staff of the Department of Recreation, Arts and Cultural Affairs shall report to the Town Administrator who shall supervise all full-time and part-time employees in the Department of Recreation, Arts and Cultural Affairs as such employees may be appointed by the Mayor and Board of Alderman.

SECTION 4

§68-4 Administration of the Recreation Department; powers and duties of the Dover Code of the shall be amended to read in its entirety as follows:

§68-4 Administration of the Department of Recreation, Arts and Cultural Affairs; powers and duties.

The Town Administrator shall carry out the policies established by the Mayor and Board of Aldermen for community recreation, arts and cultural programs and initiatives; plan, promote, organize and administer a comprehensive recreation and arts and cultural affairs service for the entire community; establish administrative procedures to assure maximum service provided at a reasonable cost; check the effectiveness of the recreation and arts and cultural services; study community recreation and arts and cultural affairs needs to develop immediate and long-range plans to meet these needs; interpret the recreation organization, its philosophy, and objective as well as the arts and cultural needs of the community; establish and maintain cooperative planning and working relationships with all other local community agencies and interested individuals; organize, train, and supervise subordinates and provide them with needed advice and assistance when difficult and unusual problems arise; recommend budget estimates to the Mayor and Board of Aldermen and keep appropriate records of receipts and expenditures; recommend the acquisition, design and construction of facilities; direct the operation of recreation and arts and

cultural facilities in areas and arrange for their proper maintenance and operation; prepare suitable and comprehensive reports; interpret and stimulate public interest in recreation and arts and cultural activities; direct the establishment and maintenance of complete records of recreation and arts and cultural activities and services, correspondence, personnel and property; and perform such other duties as may be assigned by the Mayor and Board of Aldermen.

SECTION 5

§68-5 Sponsoring of events; charges and fees of the Dover Code of the shall be amended to read in its entirety as follows:

§68-5 Sponsoring of events; charges and fees

The Department of Recreation, Arts and Cultural Affairs may sponsor, arrange, and provide for the giving of indoor and outdoor exhibitions, concerts, games, and contests and may use and employ public property for such purposes. The Department may charge and collect for the use of the Town a reasonable admission fee for each person entering or using facilities, exhibitions, concerts, games, or contests.

SECTION 6

§ 68-6. Rules and regulations; violations and penalties of the Dover Code of the shall be amended to read in its entirety as follows:

§ 68-6. Rules and regulations; violations and penalties.

The Department of Recreation, Arts and Cultural Affairs, with the approval of the Town Administrator, may adopt reasonable rules and regulations for the use of Town facilities and for the conduct of all persons while on or using public or private property devoted to or being utilized for Town recreational and arts and cultural affairs purposes. Any rules and regulations adopted shall be filed with the Town Clerk, and copies shall be provided to the Mayor and Board of Aldermen within 15 days of their adoption. The Mayor and Board of Aldermen shall have the right to repeal or amend any rules and regulations adopted by the Department of Recreation, Arts and Cultural Affairs. Appropriate signs shall be posted to notify the public of the rules and regulations, and the copy of the rules and regulations on file with the Town Clerk shall be the official version of the rules and regulations. Any person who shall violate any rule or regulation shall, upon conviction, be subject to the general penalty prescribed in the Revised Ordinances of the Town of Dover.

SECTION 7

§ 68-7. Recreation Advisory Committee of the Dover Code of the shall be amended to read in its entirety as follows:

§ 68-7. Recreation, Arts and Cultural Advisory Committee.

The Mayor shall appoint a Recreation, Arts and Cultural Affairs Advisory Committee, to consist of up to nine members, with a majority percentage of those appointed to be residents of Dover, to advise the Mayor, Board of Aldermen, and the Town Administrator regarding the Town's

recreational and arts and cultural initiative needs, including program, facility and equipment needs. The Recreation, Arts and Cultural Affairs Advisory Committee shall develop the Recreation, Arts & Culture Master Plan a first town-wide recreational and cultural assessment of the community, which will provide long-term direction for planning efforts in the recreation, arts and cultural area. Appointments shall be for a period of one year, ending on December 31st of each year.

SECTION 8

If any Chapter, Article, Section, or Subsection, clause, phrase or this Ordinance is for any reason held unconstitutional or invalid by any court of competent jurisdiction such decisions shall not effect the remaining portions of this ordinance.

SECTION 9

All ordinances or parts of ordinances, rules or regulations of the Town of Dover, which are inconsistent with the provisions of this ordinance are hereby repealed to the extent of any inconsistency.

SECTION 10

This ordinance shall take effect upon the passage and publication according to law.

Carolyn Blackman, Mayor

Attest:

John P. Schmidt, Acting Municipal Clerk

INTRODUCED: _____

ADOPTED: _____



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 82-2021

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY MANDATING ANTI-HARASSMENT TRAINING FOR ALL ELECTED AND APPOINTED OFFICIALS

WHEREAS, the Mayor and Board of Alder have an affirmative obligation to set an example establishing a healthy and productive work space for the all the employees of the Town, contractors and community at-large, and there shall be no exceptions to that obligation; and

WHEREAS, all women including elected and appointed officials, deserve to feel safe at work and there is no place for sexual harassment on our Town Hall, Town Buildings and/or any program or initiative servicing the residents of the Town of Dover regardless of the location; and

WHEREAS, sexual assault and sexual harassment are pervasive across our entire society including digital contexts; and

WHEREAS, as a society we have seen time and again in institutions all around our country a culture where power and fear keep sexual assault and harassment in the shadows; and

WHEREAS, sexual harassment and assault – under any circumstances and in any setting – is simply unacceptable; and

WHEREAS, each elected and appointed official have an individual and affirmative obligation in accordance to State and Federal laws to report cases of alleged sexual assault or sexual harassment against anyone to the appropriate law enforcement authorities; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover that the Risk Manager for the Town of Dover shall ensure that each elected and appointed official receives the training required under this resolution; and

BE IT FURTHER RESOLVED, the anti-harassment training, including sexual harassment, shall be completed by all elected and appointed officials not later than 60 days after the date on which the individual assumes the position or 90 days after adoption of this resolution; and

BE IT FURTHER RESOLVED, each elected and appointed official shall receive periodic anti-harassment training, including sexual harassment, every three years after the date the individual assumes the position; and

BE IT FURTHER FINALLY RESOLVED, the Office of the Municipal Clerk shall keep a certification indicating whether each elected and appointed official of the Town of Dover has completed the training requirements under this resolution.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

John P. Schmidt, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

CERTIFICATION

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on February 23, 2021.

John P. Schmidt
Acting Municipal Clerk